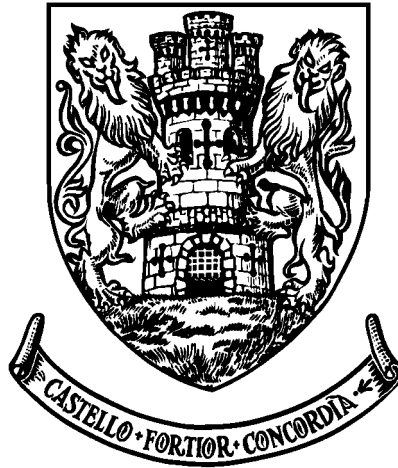


NORTHAMPTON BOROUGH COUNCIL



COUNCIL

Thursday, 17 May 2018

YOU ARE SUMMONED TO ATTEND A MEETING OF NORTHAMPTON BOROUGH COUNCIL, WHICH WILL BE HELD AT THE GUILDHALL NORTHAMPTON ON THURSDAY, 17 MAY 2018 AT 11:00 AM WHEN THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. ELECTION OF THE MAYOR

Councillor Larratt to propose and Councillor Beardsworth to second: “That Councillor Anthony John Gerald Patrick Ansell be elected Mayor of the Borough of Northampton Borough Council for the ensuing year.”

After election, the Mayor will make the declaration of acceptance of office.

The Mace Bearer will invest in the Mayor’s Mayoress (Jayne Crofts) with her chain of office.

The Mayor will thank the Council for his election.

2. VOTE OF THANKS TO THE OUTGOING MAYOR

Councillor Oldham to propose and Councillor Smith to second:

“That the thanks of the Council be given to Councillor Gareth Matthew Eales and Councillor Terrie Eales for the able and courteous manner in which they have discharged their duties as Mayor and Mayoress during their time in office.”

3. ELECTION OF DEPUTY MAYOR

Councillor Stone to propose and Councillor Birch to second: “That Councillor Nazim Choudary be appointed to the office of Deputy Mayor.”

After appointment the Deputy Mayor will make his declaration of acceptance of office.

The Mace Bearer will invest the Deputy Mayoress (Amina Bi) with her badge of office.

4. DECLARATIONS OF INTEREST

5. APOLOGIES

6. LEADER AND DEPUTY LEADER OF THE CONSERVATIVE GROUP

Councillor Lane to announce:

“That Councillor Nunn be appointed Leader of the Conservative Group and Councillor Larratt be appointed Deputy Leader of the Conservative Group”.

7. LEADER AND DEPUTY LEADER OF THE LABOUR GROUP

Councillor Russell to announce:

“That Councillor Stone be appointed Leader of the Labour Group and Councillor Birch be appointed Deputy Leader of the Labour Group”.

8. LEADER AND DEPUTY LEADER OF THE LIBERAL DEMOCRAT GROUP

Councillor B Markham to announce:

“That Councillor Beardsworth be appointed Leader of the Liberal Democrat Group and Councillor Meredith be appointed Deputy Leader of the Liberal Democrat Group”.

9. COUNCIL MEETINGS

The Mayor to propose: “That the Annual Meeting of the Council takes place on the 16th May 2019 and that other meetings of the Council takes place on 4th June, 9th July, 10th September, 5th November, 10th December 2018, 14th January, 25th February, 11th March, 17th July and the 22nd July 2019”.

10. COMMITTEE PROPORTIONALITY

(Copy herewith)

11. CABINET & CABINET MEMBER SPLIT

The Leader of the Council to announce the appointment of Deputy Leader and Cabinet Members for 2018-19 and proposed split of Cabinet Member responsibility for Regeneration, Enterprise and Planning.

12. APPOINTMENT TO COMMITTEES

(Copy herewith)

13. APPOINTMENT TO OUTSIDE BODIES

(Copy herewith)

14. CONSULTATION APPOINTMENTS

Civic Matters (Chief Executive)

The Mayor, the Deputy Mayor, the Immediate Past Mayor, the Leader and Councillor McCutcheon.

Community Enabling Fund Advisory Panel (Chief Executive):

Councillors Kilbride (Chair) and Councillors Walker, Sargeant, Birch and Stone

Constitution Review Working Party (Borough Solicitor)

Councillors Larratt (Chair) Oldham, Culbard, Russell and Beardsworth

Markets Advisory Panel

Councillor Larratt, Hadland and Stone

Discretionary Housing Payments Review Panel (Chief Executive)

Councillor Eldred and Hibbert

Councillor Ashraf and Davenport

Councillor Beardsworth

George Candler – Chief Executive
The Guildhall
Northampton

Democratic Services: e-mail democraticservices@northampton.gov.uk

Tel 01604 837722

Mail Democratic Services
Northampton Borough Council
The Guildhall
St Giles Square
Northampton NN1 1DE

Appendices:
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NORTHAMPTON
BOROUGH COUNCIL

COUNCIL

17th May 2018

Agenda Status: Public

Directorate: Chief Executive's

Report Title	Committee Proportionality
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1. Purpose

1.1 This report seeks Council's approval of the number and Group proportionality of seats on each Committee.

2. Recommendations

2.1 That Council approves the number of seats on each Committee as set out in the report.

2.2 That the representation of the political groups be as set out in this report

3. Issues and Choices

3. Report Background

3.1 On the 19th April 2018, Councillor Davenport resigned from the Labour Party and became Independent.

3.2 This changed the composition of the Groups to 25 Conservative Members, 16 Labour, 3 Liberal Democrats and 1 Independent.

3.3 The Local Government and Housing Act 1989 and its associated regulations, requires the Council, at its annual meeting, or as soon as practicable afterwards following any changes to its political makeup, to review the representation of political groups and determine the allocation of seats (ie proportionality).

3.4 Councillor Davenport resigned after the publication of the previous Council agenda and therefore it was not practicable for a report to be taken to the Council meeting on the 23rd April 2018.

- 3.5 The Local Government and Housing Act 19689 states that when carrying out calculations to apply political balance to committees, only those elected members who are members of political groups are to be counted. However, Council can determine whether it wishes to allocate a seat(s) to the member not part of a political group on such Committee as Council may determine.
- 3.6 The rights of the various political groups are specified in relevant regulations.
- 3.7 The following principles need to be applied in allocating Committee places:
- 3.7.1 That not all seats on any Committee or Sub – Committee are allocated to the same political group
- 3.7.2 that the majority of seats on all Committees and Sub- Committees are allocated to the political group that has a majority of the Council’s membership or as otherwise reflects the make-up of the Council;
- 3.7.3 that subject to 3.3.1. and 3.3.2 above, the number of seats for all main Committees which are allocated to each political group bears the same proportion to the total of all the seats on the main Committees as is borne by the number of members of that group to the membership of the Council; and
- 3.7.4 subject to 3.3.3 the numbers of seats on the individual Committees and Sub Committees allocated to each political group bears the same proportion to the number of seats of that Committee as is borne by the number of members of that group to their membership of the Council.
- 3.8 There are 70 allocated Committee places which divides as 39 Conservative, 25 Labour, 5 Liberal Democrats and 1 Independent member.

The allocation of seats between the Committees is as follows:

<u>Committee</u>	<u>Conservative</u>	<u>Labour</u>	<u>Lib Dem</u>	<u>Independent</u>	<u>Total</u>
Audit	4	3	0	0	7
O&S	8	6	1	0	15
Planning	7	5	1	0	13
Licensing	6	3	1	1	11
Appointments and Appeals	4	2	0	0	6
General Purposes	5	3	1	0	9
Standards	5	3	1	0	9
Totals	39	25	5	1	70

4. Implications (including financial implications)

4.1 Policy

4.1.1 None

4.2 Resources and Risk

4.2.1 None

4.3 Legal

4.3.1 The Council has legal obligations under the Local Government and Housing Act 1989 and its associated regulations, to review the representation of political groups and determine the allocations of seats.

4.4 Equality

4.4.1 None

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

**Francis Fernandes
Borough Secretary
0300 330 7000**

Appendices: 0



NORTHAMPTON
BOROUGH COUNCIL

COUNCIL

17 May 2018

Agenda Status: Public

Directorate: Borough Secretary

Report Title	Cabinet Member Split
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1. Purpose

- 1.1 To notify full Council that the Chair of the Independent Remuneration Panel (the Panel) has been fully consulted regarding the proposed split of the Cabinet Member responsibilities for Regeneration, Enterprise and Planning and has decided that this is not a matter that justifies consideration by the Panel. It is proposed that the current Cabinet Member (Regeneration, Enterprise and Planning) will be responsible for 60% of the responsibilities – Regeneration and Enterprise; and the current Assistant Cabinet Member for Regeneration, Planning and Enterprise will become the Deputy Cabinet Member for Planning; acquiring 40% of the responsibilities of the current Cabinet Member for Regeneration, Enterprise and Planning.

2. Recommendations

- 2.1 To approve the amendment, and any consequential changes, to the Northampton Borough Council Member's Allowances Scheme as detailed in paragraph 1.1 of this report.
- 2.2 To delegate authority to the Borough Secretary and Monitoring Officer to:
- (a) Amend the Constitution to reflect the new Deputy Cabinet Member for Planning and the updated responsibilities for the Cabinet Member for Regeneration and Enterprise.
 - (b) Amend the Council's Members' Allowances Scheme to reflect the additional Deputy Cabinet Member (Planning.) and the portfolio for the Cabinet Member for Regeneration and Enterprise and approve the 60:40 split of the existing Special Responsibility Allowance as set out in paragraph 4.2.1 of this report.
 - (c) Make arrangements for the publicity that the Council is required to undertake in accordance with Regulation 16 of the Local Authorities (Members' Allowances) (England) Regulations 2003.

3. Issues and Choices

3.1 Report Background

3.1.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 (the Regulations) put in place a framework for the preparation, requirements and administration of Schemes for the payment of allowances to Members.

3.1.2 Part 4 of the Regulations makes provision in respect of the establishment of an Independent Remuneration Panel whose functions are to make recommendations concerning Members' allowances.

3.1.3 The Council established an Independent Remuneration Panel (the Panel) in August 2016 with the following remit:

To formulate a view and make recommendations to the Council of the kind set out in the Local Authorities (Members' Allowances) (England) Regulations 2003 namely:-

- (a) as to the responsibilities or duties in respect of which the following should be available-*
 - (i) special responsibility allowance;*
 - (ii) travelling and subsistence allowance; and*
 - (iii) co-optees' allowance;*
- (b) as to the amount of such allowances and as to the amount of basic allowance;*
- (c) as to whether dependants' carers' allowance should be payable to members of the authority, and as to the amount of such an allowance;*
- (d) as to whether, in the event that the Scheme is amended at any time so as to affect an allowance payable for the year in which the amendment is made, payment of allowances may be backdated to apply with effect from the beginning of the year in which the amendment is made;*
- (e) as to whether adjustments to the level of allowances may be determined according to an index and if so which index and how long that index should apply, subject to a maximum of four years, before its application is reviewed;*

and to make recommendations in respect of any other matter reasonably referred to the IRP.

3.1.4 Subsequent to the Panel undertaking its original review between August 2016 and March 2017 it was asked to look at two further issues:

- To consider the payment of and (if applicable) amount of allowance for an Independent co-opted Chair of the Council's Audit Committee.
- To consider the payment of and (if applicable) amount of allowance for Independent Members and Parish Councillor Members to the Council's Standards Committee.

3.1.5 A mini review was undertaken by the Panel in May 2017.

3.1.6 The report of the Panel was received and approved by full Council at its meeting on 18 September 2017 and the current scheme of Members Allowances was introduced from May 2017.

3.2 Decision details

3.2.1 The Chair of the Panel, having been consulted on the proposal to split the Cabinet Member for Regeneration, Enterprise and Planning, has provided the following comments:

“On my understanding that (1) the 2 Councillors agree the proposed division, (2) the increase in potential Members able to take Cabinet decisions increases from 7 to 8 and keeps within the upper limit of 10 and (3) there is no increase in the Allowances envelope, as Chair of your IRP Panel I am able to confirm that no wider remuneration review needs to take place.”

3.2.1 Therefore, based on the comments of the Chair of the Panel detailed above, a meeting of the Panel was not required to discuss the proposed change.

3.2.2 The decision as to whether the Council’s Members’ Allowances Scheme should be amended, as recommended by the Panel’s Report, is a matter for full Council. However, Regulation 19 of the 2003 Regulations, states that before Council makes or amends a Scheme, it shall have regard to the recommendations made in relation to it by an Independent Remuneration Panel. Full Council therefore has a legal duty to have regard to the Panel’s recommendations. The recommendations of the Chair of the Panel are detailed at paragraph 3.2.1.

4. Implications (including financial implications)

4.1 Policy

4.1.1 The proposed additional Deputy Cabinet Member for Planning would not increase the overall total of the Members Allowance Scheme.

4.2 Resources and Risk

4.2.1 The Cabinet Member for Regeneration, Enterprise and Planning currently receives a Special Responsibility Allowance (SRA) of £9,570.01. The SRA for a Cabinet Member is 55% of the Leader’s Allowance of £17,400.01. It is proposed that the SRA is split as follows:

Cabinet Member for Regeneration and Enterprise £5,742.01 (60% of the current SRA for Cabinet Members)

Deputy Cabinet Member for Planning £3,828.00 (40% of the current SRA for Cabinet Members)

4.2.2 There would be no net increase to the Members Allowance Scheme.

4.3 Legal

4.3.1 The Council must establish an Independent Remuneration Panel whose function is to make recommendations to the Council concerning allowances payable to Members. The Council must have regard to the Panel’s recommendations prior to amending or making a Members’ Allowances Scheme.

4.3.2 Regulation 16 of the 2003 Regulations states that after receiving a report from the Independent Remuneration Panel which sets out the Panel's recommendations, local authorities must ensure that copies of the report are available for inspection at their principal office at all reasonable hours. Local authorities must also, as soon as reasonably practicable after they receive the report, publish a notice which:

- a) states that the authority has received recommendations from an Independent Panel in respect of its scheme of allowances;
- b) describes the main features of the Panel's recommendations including the amounts of allowances that the Panel has recommended should be payable to Members;
- c) states that copies of the Panel's report are available at the authority's principal office and specifies the address of the principal office.

4.4 Equality

4.4.1 The proposals are considered to have a neutral impact in terms of equality issues.

4.4.2 No Equality Impact Assessment has been carried out.

4.5 Other Implications

4.5.1 None specifically.

5. Background Papers

5.1 None

**Francis Fernandes
Borough Secretary**

Northampton Borough Council Cabinet Member Responsibilities

The background of the page features a large, semi-transparent watermark of the Northampton Borough Council Coat of Arms. The coat of arms is a shield with a red field, containing a golden lion passant guardant. The shield is supported by two golden lions. Above the shield is a crest consisting of a castle tower. Below the shield is a scroll with the Latin motto 'IN CASTELLO - FORTIOR - CONCORDIA'.

**Leader of the Council
Councillor Jonathan Nunn**

Responsibilities:

Overall Strategic Direction
Partnership
Organisation
Council Standing and Profile
Human Resources
Legal
Emergency Planning
Corporate Risk
Communications
SEMLEP

Northampton Borough Council Cabinet Member Responsibilities

Deputy Leader of the Council and Councillor Phil Larratt

Responsibilities:

Support the Leader of the Council
Scrutiny Liaison & Follow up
Democratic Services
Major Contracts including LGSS
Joined up Working
Sports Clubs
Councillor Development
Constitution
Market Liaison
Enforcement across the Council
Flood issues
Tourism
Performance Management

Northampton Borough Council Cabinet Member Responsibilities

Cabinet Member for Housing & Wellbeing Councillor Stephen Hibbert

Responsibilities:

Housing options/solutions
Private sector housing
Housing Asset Strategy and management
Estate renewal
Sheltered Housing
Independent Living
Northampton Partnership Homes
Community Wellbeing
Delivery of appropriate affordable and mobility Housing
through the Planning Process
Homelessness



Northampton Borough Council Cabinet Member Responsibilities

Cabinet member for Regeneration and Enterprise

Councillor Tim Hadland

Responsibilities:

Major regeneration projects
Economic partnership
Business improvement districts
Town centre inc. Management & operations
Heritage assets & projects
Assets
Community Regeneration

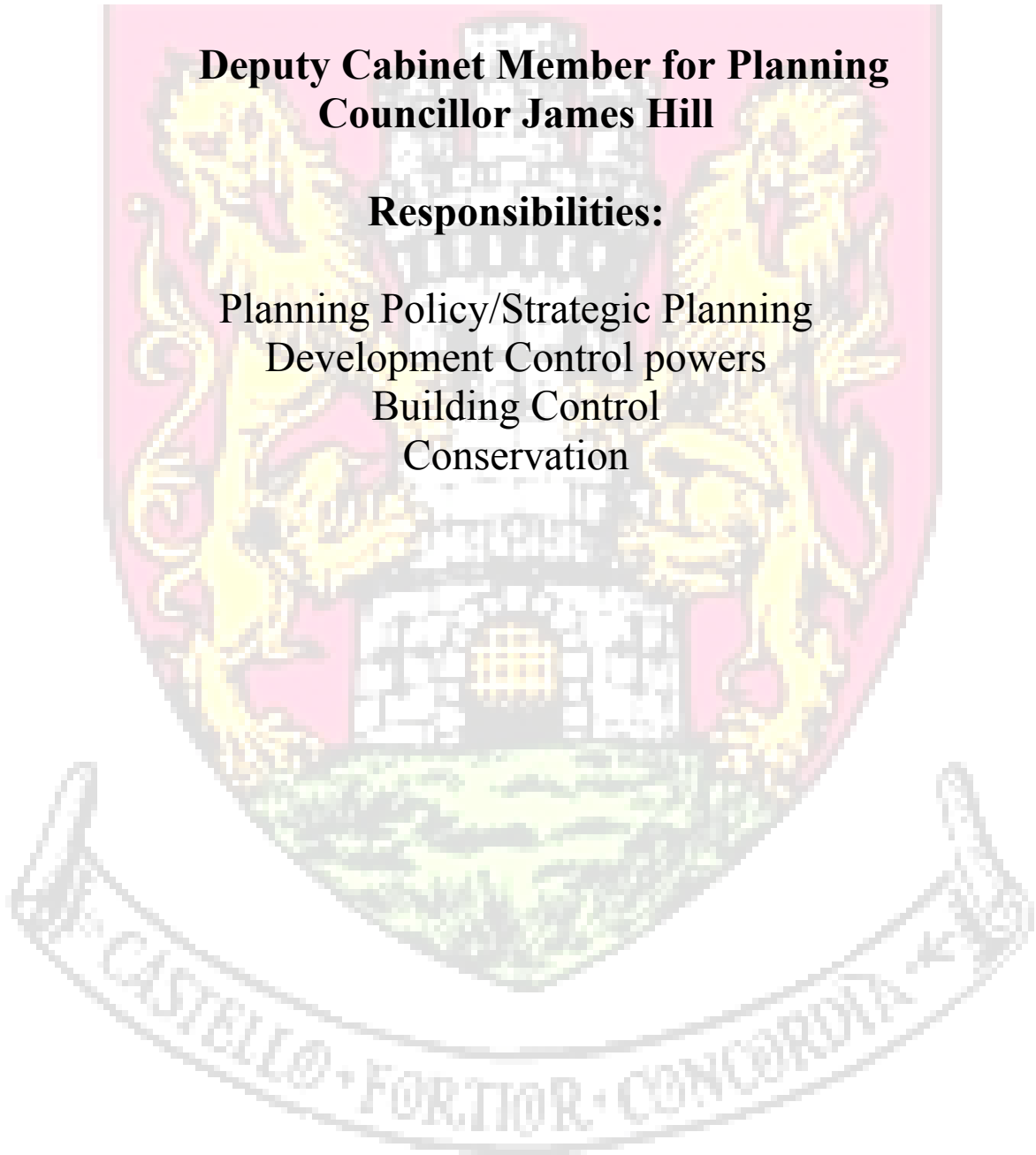


**Northampton Borough Council
Cabinet Member Responsibilities**

**Deputy Cabinet Member for Planning
Councillor James Hill**

Responsibilities:

Planning Policy/Strategic Planning
Development Control powers
Building Control
Conservation



**Northampton Borough Council
Cabinet Member Responsibilities**

**Cabinet member for the Environment
Councillor Mike Hallam**

Responsibilities:

Environmental Services
Environmental Health
Carbon Management
Cemeteries
Neighbourhood Wardens
Park Rangers
Parks & Open Spaces
Cleanliness of the Town
Trees
Licensing Policy



**Northampton Borough Council
Cabinet Member Responsibilities**

**Cabinet member for Community Engagement & Safety
Councillor Anna King**

Responsibilities:

Customer Services

Equalities

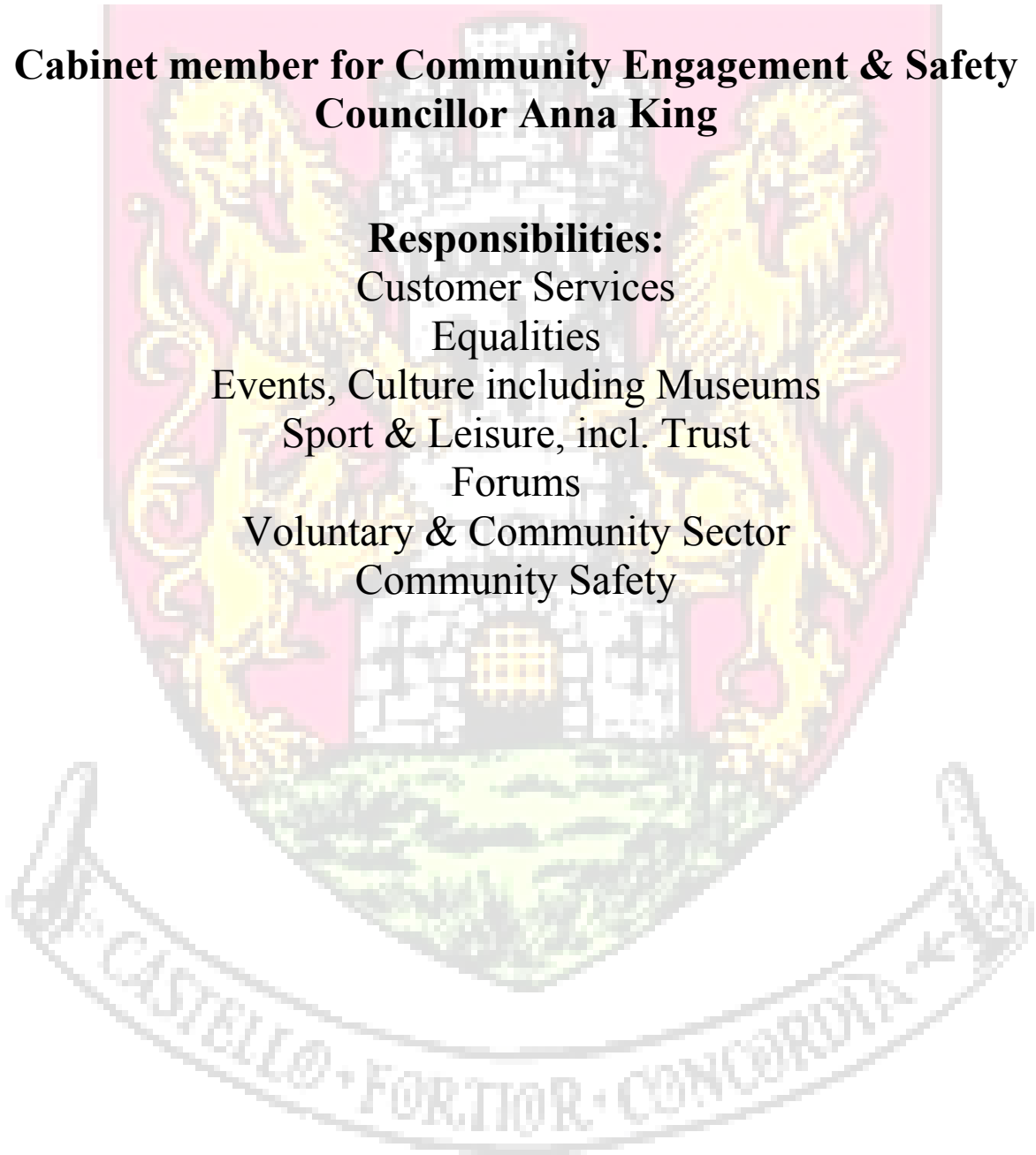
Events, Culture including Museums

Sport & Leisure, incl. Trust

Forums

Voluntary & Community Sector

Community Safety



Northampton Borough Council Cabinet Member Responsibilities

Cabinet member for Finance Councillor Brandon Eldred

Responsibilities:

Finance/VFM
Revenue Capital
Treasury
Revenue and benefits
Procurement
Facilities
Change & Performance
ICT



Appendices:
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COUNCIL

17th May 2018

Agenda Status: Public

Directorate: Chief Executive's

Report Title	Appointments to Committees
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1. Purpose

1.1 To seek the confirmation of Council to the appointments to Committees for 2018/19

2. Recommendations

2.1 That the appointments to Committees for 2018/19 set out in the report be confirmed.

3. Issues and Choices

3. Report Background

3.1 The memberships of Committees be as follows:

Overview and Scrutiny Committee:

(15 members – 8C, 6L, 1LD)

Councillor Lane (Chair) Walker (Deputy) Sargeant, Graystone, Patel, Flavell, Bottwood, Aziz, Kilby-Shaw, Joyce, Ashraf, Culbard, Russell, Smith, G Eales and Meredith

Appointments and Appeals Committee

(6 members 4C, 2L)

Councillors Nunn (Chair) Larratt (Deputy) Patel, Eldred, Birch and Stone.

Audit Committee

(7 members - 4C, 3L)

Councillors Markham (Chair) Oldham (Deputy) J Hill, Golby, T Eales, Marriott and Stone

General Purposes Committee

(9 members - 5C, 3 L, 1LD)

Councillors Sargeant (Chair) Kilbride (Deputy) Caswell, Parekh, Aziz, Marriott, Cali, Chunga and Beardsworth

Licensing Committee

(11 members – 6C, 3L, 1 LD, 1 IND)

Councillors Flavell (Chair) Sargeant (Deputy) Caswell, Larratt, Walker, Graystone, Duffy, Culbard, Haque, Beardsworth and Davenport

Planning Committee

(13 members 7C, 5 L, 1 LD)

Councillors Oldham (Chair) Lane (Deputy), Bottwood, M Markham, Golby, Kilbride, Kilby-Shaw, Russell, Birch, Choudary, Smith, McCutcheon and B Markham

Standards Committee

(9 members – 5 C, 3L, 1LD)

Councillors Patel (Chair) Oldham (Deputy) Kilbride, Parekh, Bottwood, T Eales, Marriott, Russell and B Markham

4. Implications (including financial implications)

4.1 Policy

4.1.1 n/a

4.2 Resources and Risk

4.2.1 None

4.3 Legal

4.3.1 The Council has a legal requirement to formally appoint members to Committees to enable it to operate lawfully

4.4 Equality

4.4.1 None

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

**Francis Fernandes
Borough Solicitor
0300 330 7000**

COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

May 2018

NAME OF BODY (Number of Representatives required)	REPRESENTATIVES AS AT MAY 2018	STATUS OF REPRESENTATIVES	TERM
LGA General Assembly	Cllr Nunn Larratt (Sub)	Ex-Officio	Term of office
Northamptonshire Leadership Group	Cllr Nunn	Ex-officio	Term of office
SEMLEP Leaders Group	Cllr Nunn	Ex-officio	Term of office
Northampton Waterside Enterprise Zone Board	Cllr Nunn Cllr Hadland	Ex-officio Ex-officio	Term of office Term of office
Northampton Partnership Homes Board	Cllr Bottwood Cllr Ashraf Cllr Kilbride Cllr M Markham	Directors	Life of Council
Northamptonshire Police and Crime Panel	Cllr King Cllr Larratt (sub) Cllr G Eales Cllr Birch (sub)	Members	Life of Council
Northampton Community Safety Partnership	Cllr King Cllr Larratt	Ex-Officio Ex-Officio	Term of office Term of office

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Agenda Item 13

Northampton Leisure Trust Board (2)	Cllr King Cllr Joyce	Trustee	Life of Council
CAB Management Committee (2)	Cllr Hibbert Cllr M Markham	Member	Annual
Northampton Theatres Trust (2)	Cllr Eldred Cllr Stone	Member	Life of Council
Northampton Town Football Supporters' Trust (2)	Cllr Larratt Cllr Walker	Member	3 years
Museum of Leathercraft (3)	Cllr Flavell Cllr McCutcheon Cllr Beardsworth	Member	Life of Council
East Midlands Museums Service (2)	Cllr King	Representative	Annual
Northampton Twinning Association (2)	Cllr T.Eales Cllr Lane	Member	Life of Council
Community Law Service (2)	Cllr Hibbert Cllr Duffy	Member	Life of Council
Northampton Rape and Incest Crisis Centre (2)	Cllr Stone Cllr Russell	Trustee	1 year
Strategic Flood Risk Management Committee	Cllr Larratt	Ex-officio	Term of office
Groundwork Northampton Trust	Cllr Larratt	Board Member	Life of Council
Wildlife Trust (Beds, Cambs, Northants, Peterborough) (1)	Cllr Hallam	Member	Life of Council
78 Derngate Trust	Cllr Eldred	Trustee	Life of Council
Town Centre BID Board	Cllr Nunn	Ex-officio	Term of office
Brackmills BID Board	Cllr Hill	Ex-officio	Term of office
Countywide Travellers Unit (2)	Cllr Hibbert	Member	

	Cllr Larratt	Member	
Parking and Traffic Outside London Adjudication Joint Committee	Cllr Hill	Member	Life of Council
Delapre Abbey Preservation Trust	Cllr Hadland		Life of Council
East West Rail Consortium	Cllr Larratt	Representative	

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NAME OF BODY (Number of representatives required in brackets)	Trustees
Charity of Hervey & Elizabeth Ekins {1}	Cllr Larratt
Coles & Rice Charity {1}	Laurice Percival
Dallington Raynsford Almshouses Charity {5}	Marjorie Cook Jane Humphrey Mary Christine Musson Mr Tyrell Rev S Mousir- Harrison (ex officio Vicar of Dallington Church)
Kingsthorpe Manor & Town Charity {2}	Mr Mike O' Conner Cllr Larratt
Northampton Municipal Church Charity {5} (includes St Thomas House)	Cllr Flavell Terence O'Connor Brian May Cllr Sergeant Richard Pestell
Sir Thomas White's Northampton Charity and the Henry and Elizabeth Lineham Fund {10 in	Janet March Terence Whenham

total) (formerly Northampton Municipal General Charities)	Mr Mike Wilkinson Councillor King Councillor Beardsworth Councillor Stone Councillor Graystone Maggie Allen.
Blue Coat Educational Charity	The Mayor
St John's Home Trust	The Mayor
Edmund Arnolds Charity	Reverend Steven Kelly
Arnolds Educational Foundation	Reverend Steven Kelly
Northampton Hope Centre	Cllr M Markham